



## Terms of Reference for a Consultancy by Green Africa Foundation in Kitui County

---

### **About Green Africa Foundation**

Green Africa Foundation is a Kenyan non-profit organization which was founded in 2000 and in 2006, the foundation was registered under the registrar of societies under section 10 of the Societies Act of Kenya as a local non-profit organization. Our vision is to “Green Africa” and our mission is “To empower communities with innovative models for sustainable natural resource management”. We focus on implementing practical hands-on community driven projects towards greening Africa while ensuring sustainable environmental conservation and natural resource management, food security, climate change mitigation and adaptation, environmental governance, adequate policy and social integration.

**Position:** Consultancy services to conduct a Baseline Survey to identify target group, energy needs and masons to be trained during the implementation of a project dubbed: Community Empowerment and Skills Training through Green Africa Villages Model in Kitui County under Australian High Commission and Green Africa Foundation Partnership.

**Reports to:** Green Africa Foundation

### **The Project**

Through funding by Australian High Commission under their Direct Aid Programme (DAP), Green Africa Foundation is implementing a project dubbed: Community Empowerment and Skills Training Through Green Africa Village Model in Kitui County.

The Green Africa Village Model is a holistic model that seeks to connect economic development with the environment while providing transparent and credible results. The project is community-driven and centered which helps empower community groups engaged in renewable energy, tree production and apiculture. The project goal is to enhance inclusive community resilience to livelihoods and environmental conservation. At the center of the project is women and youth empowerment and inclusion in the green development initiatives.

## Scope of Work

1. The consultant shall undertake the assignment in Kitui
2. The consultant will be expected to conduct a needs assessment to identify the project target groups (youth and women, and men) and masons to be trained;
3. The consultant will be expected to determine the status of awareness by the locals on clean energy, tree production, and apiculture.
4. The consultant will be expected to design an online data gathering tool.
5. The consultant shall administer the tool to collect the needed data / information.
6. Prepare and deliver the final report to Green Africa Foundation.
7. Present the baseline survey report during the project inception meeting.

## Deliverables

1. An inception report
2. Online data gathering tools to be used
3. A matrix of the mapped-out project target groups (beneficiaries)
4. A matrix of masons that have been previously engaged in construction / designing of improved cooking stoves.
5. Report on clean energy awareness, availability of clean energy devices, tree production and apiculture.
6. A presentation on the Baseline survey findings.
7. A draft baseline survey reported to be validated
8. Final baseline survey report

## Duration of the Assignment

The Consultant will be engaged for 12 work-days **spread over the month of February, 2022**. The consultant shall work from the target location, but will be in close consultation with the Green Africa Foundation Project team while keeping to agreed delivery schedule.

The consultant is expected to come up with a work plan based on the number of the proposed working days.

## Qualifications

The preferred candidate should possess the following qualifications:

1. A professional degree in a related field such as; Forestry, Agroforestry, Environmental Governance, Natural Resource Management, Environmental Planning and Management, Environmental Science and Climate change, Environmental Law and Policy Development, Environmental Community Development, Environmental Science; a Master's Degree in any relevant field will be an added advantage.
2. Broad experience and record of consulting in the above fields for not less than 5 years.
3. Excellent skills in Research, Monitoring & Evaluation
4. Evidence of similar assignments (at least 3) previously conducted elsewhere in the ASALs.
5. Excellent communication skills (oral, written and presentation skills).

6. A good understanding of Kitui county.
7. Ability to create and nurture effective working relationships with the project's clients.
8. Flexible to conduct either physical or virtual meetings based on the need and planning.

## **Coordination and Management**

The consultant will be reporting to the Projects Manager of Green Africa Foundation on a regular basis and shall submit all deliverables highlighted in the TORs as per the agreed workplan.

## **How to apply**

Individuals / consortium that meet the requirements should submit an Expression of Interest with a detailed financial proposal and their Curriculum Vitae through [info@greenafricafoundation.org](mailto:info@greenafricafoundation.org)  
The applications should be submitted not later than **31<sup>st</sup> January 2022 by 5pm EAT.**

Green Africa Foundation encourages interested parties to submit the above requirements as soon as possible for evaluation. Persons with disabilities, women and the youth are highly encouraged to apply

## **Contacts**

Green Africa Foundation,  
National Water Harvesting and Storage Authority| Dunga Road, Nairobi, Kenya  
P.O. Box 9164-00200, Nairobi.  
Office Telephone: +254 707 111 999  
Email: [info@greenafricafoundation.org](mailto:info@greenafricafoundation.org)  
Website: [www.greenafricafoundation.org](http://www.greenafricafoundation.org)